ORDINANCE 183

PROCEDURE FOR MAKING MOTIONS:

THE VILLAGE BOARD DOES HEREBY STATE THAT ALL MOTIONS INVOLVED WITH THE AWARDING OF A CONTRACT TO AN INDIVIDUAL OR A COMPANY FOR SERVICES RENDERED MUST CONTAIN THE FOLLOWING INFORMATION.

- 1. DESCRIPTION OF SERVICES TO BE RENDERED.
- 2. NAME OF INDIVIDUAL OR COMPANY RECEIVING THE CONTRACT.
- 3. TOTAL DOLLARS OF CONTRACT.
- 4. ANY PERTINENT INFORMATION REGARDING THE PROJECT SUCH AS METHOD OF PAYMENT, ETC.

IF THE CONTRACT FOR SERVICES RENDERED EXCEEDS \$15,000, THEN THE PROJECT MUST BE PUBLISHED AS DESCRIBED BY LAW TO ENSURE THE FINAL CONTRACT PRICE IS ACHIEVED VIA THE COMPETITIVE BIDDING PROCESS.

James J. Jantsch Village President

ATTEST:

Judy Robida

Village Clerk-Treasurer

Adopted: 12-5-01

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